



Tuesday's Tip

information provided by Adriance Memorial Library to make your life a little bit easier . . .

Resume Critique from JobNow!

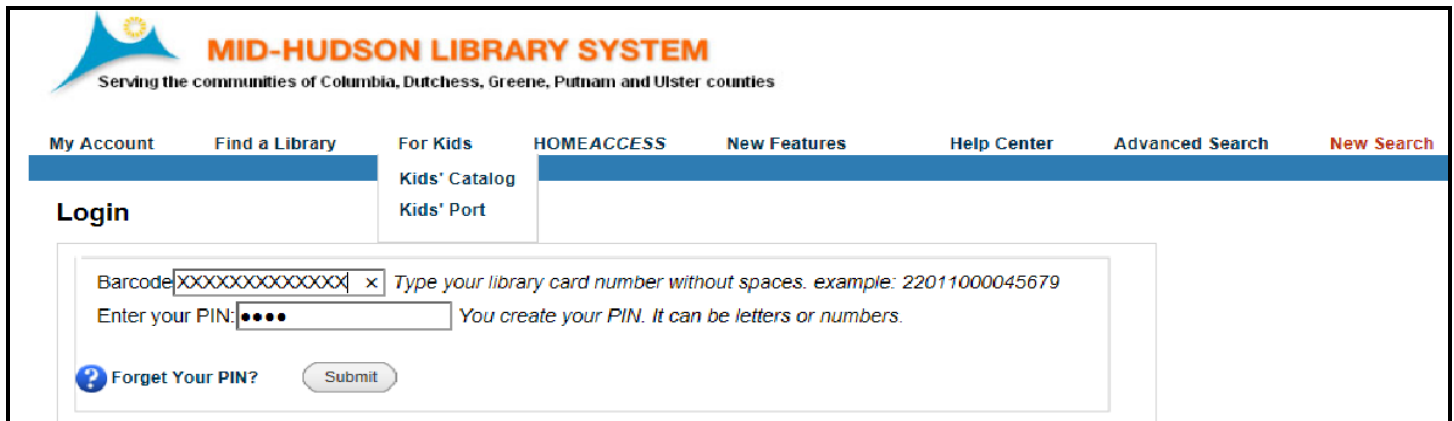
June 24, 2014

We've discussed resume resources in other Tuesday's Tips ([6/12/12](#); [4/24/12](#) –using a previous interface), but have only looked at the [Microsoft Office](#) training component of JobNow! so far. Poughkeepsie patrons will access JobNow! from our Homepage at: <http://poklib.org>

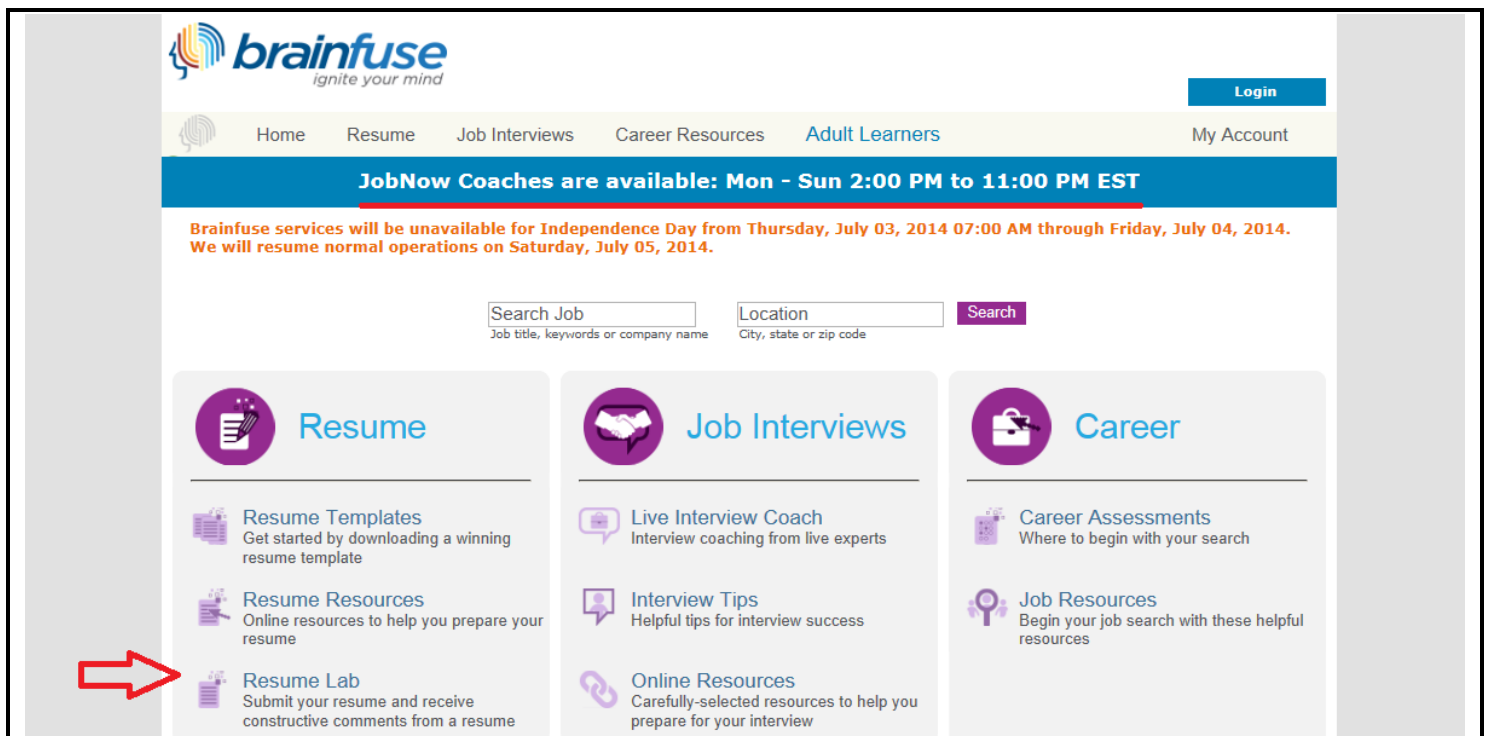
Other midhudson area patrons can use their home town library's Website or the county database pages:
<http://midhudson.org/databases>

For more information or other reference and collection development assistance,
call the Reference & Information Desk at Adriance Memorial Library at (845) 485-3445 or (800) 804-0092, extension 3702.

Whichever site you use to find JobNow!, you will have to use your library card barcode and a PIN (user created password) for free access to this subscription service:



The image shows the login page for the Mid-Hudson Library System. At the top, there is a logo with a sun and the text "MID-HUDSON LIBRARY SYSTEM" and "Serving the communities of Columbia, Dutchess, Greene, Putnam and Ulster counties". Below this is a navigation bar with links: "My Account", "Find a Library", "For Kids", "HOMEACCESS", "New Features", "Help Center", "Advanced Search", and "New Search". Under "Find a Library", there are links for "Kids' Catalog" and "Kids' Port". The "Login" section is highlighted. It contains a "Barcode" field with a placeholder "XXXXXXXXXXXX" and a "Type your library card number without spaces. example: 22011000045679" instruction. Below this is an "Enter your PIN:" field with a placeholder "●●●●" and a "You create your PIN. It can be letters or numbers." instruction. There is a "Forgot Your PIN?" link and a "Submit" button.



The image shows the Brainfuse JobNow Coaches page. At the top, there is a logo for "brainfuse" with the tagline "ignite your mind". Below this is a navigation bar with links: "Home", "Resume", "Job Interviews", "Career Resources", "Adult Learners", and "My Account". A "Login" button is in the top right corner. A blue banner across the page reads "JobNow Coaches are available: Mon - Sun 2:00 PM to 11:00 PM EST". Below this is a notice: "Brainfuse services will be unavailable for Independence Day from Thursday, July 03, 2014 07:00 AM through Friday, July 04, 2014. We will resume normal operations on Saturday, July 05, 2014." There is a search section with "Search Job" and "Location" fields, and a "Search" button. Below this are three main sections: "Resume", "Job Interviews", and "Career". Each section has a list of resources. A red arrow points to the "Resume Lab" resource in the "Resume" section.

- Resume**
 - Resume Templates: Get started by downloading a winning resume template
 - Resume Resources: Online resources to help you prepare your resume
 - Resume Lab: Submit your resume and receive constructive comments from a resume
- Job Interviews**
 - Live Interview Coach: Interview coaching from live experts
 - Interview Tips: Helpful tips for interview success
 - Online Resources: Carefully-selected resources to help you prepare for your interview
- Career**
 - Career Assessments: Where to begin with your search
 - Job Resources: Begin your job search with these helpful resources

The Resume Lab lets you upload a resume in a WORD file, and it will be reviewed and critiqued within one business day, and then returned to the 'message center'. Run your resume by trained resume experts, and benefit from the comments for improvement! The service is free, so you have nothing to lose!



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Other Services

[Writing Lab](#)[Send Question](#)

Welcome

Registration is optional, FREE, and easy and allows you to use our resume lab. In order to submit your resume, you must first login.

Username:

Password:

Login

[Forgot your password?](#) [Sign up](#)

Learning Account Features

[My Account](#)[My Past Sessions](#)[My Message Center](#)[My Tests](#)[My Calendar](#)[My Brainwaves](#)

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Resume Lab

★ Please attach your resume or cover letter. One of our resume experts will analyze it and return it to you within one business day. Check the Message Center to retrieve your submission.

Click "browse" to locate the file you wish to send to our resume experts.

☒ From Computer ☐ From CloudPack

Browse...

- Maximum file size: 1400000 bytes.
- Valid format:
.doc/.html/.txt/.xls/.pdf/.jpg/.gif/.docx/.pptx/.ppt/.xlsx

Any comments or questions regarding your resume/cover letter? Any areas where you want us to focus?

Submit

Learning Account Features

[My Account](#)[My Past Sessions](#)[My Message Center](#)[My Tests](#)[My Calendar](#)[My Brainwaves](#)[My CloudPack](#)